

## COUNCIL ON LOCAL MANDATES

## Motion Information Sheet

*To aid the Council in processing your motion papers, please fill out the following form. The form is to be completed and signed by the individual identified under Part A (2), as the responsible contact person for the movant or respondent or, if represented by an attorney, by its attorney.*

**Name of Proceeding (Name of Claimant):** \_\_\_\_\_

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**Part A. Information regarding the movant or respondent filing this document:**


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(1) **Name of movant or respondent and status**  
(Claimant, Respondent, or Amicus Curiae)

\_\_\_\_\_  
\_\_\_\_\_

**Address/phone & fax numbers of movant or respondent:**

\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

(2) **Name/title of contact person/legal counsel**  
**preparing this document:**

\_\_\_\_\_  
\_\_\_\_\_

**Address/phone & fax numbers of contact person/legal**  
**counsel:**

\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

(3) **Signature of person preparing this document**

\_\_\_\_\_

Date: \_\_\_\_\_

(4) **If you are responding to a motion, provide the name of the movant, and date motion was filed:**

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**Part B.\* Information regarding the Motion or Response to the Motion:**


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**Provide a brief summary of your motion or response to the Council (including a short and plain statement describing your position and the basis for it, and any legal or other authority on which you rely).**

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\* Please note that the information provided under Part B is to be used for the summary published on the Council's Internet site. The text must be typed and legible. Please be as specific and as brief as possible. If more space is needed, please attach no more than one additional sheet.